

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

November 25, 2008

PRESENT

C.W. Colladay
J. Deleo
O. Garrett
P. Rodriguez

ABSENT

G. Destache

GUESTS

STAFF

J. Pape
M. McCullough
K. Caldwell
C. Trees
R. Mann

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the October 28, 2008 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as written. Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the October 28 – November 25, 2008 invoices. Director Rodriguez seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

- b. Bad Debt Write-Off – None.
- 7. Sycamore Creek CFD #1.**
- a. Project Update – None.
 - b. 1748 houses to be built. 1004 houses occupied to date. 57% complete.
- 8. Empire Capital “The Retreat CFD #3”.**
- a. Project Update – None.
 - b. 517 houses to be built. 414 houses occupied to date. 80% complete.
- 9. KB Home “Canyon Oaks” (Painted Hills No. 2).**
- a. Project Update – None.
 - b. 30 houses to be built. 26 houses occupied to date. 87% complete.
- 10. Shea Homes “Trilogy” Project.**
- a. Project Update – None.
 - b. 1317 houses to be built. 1309 houses occupied to date. 99% complete.
- 11. Ranpac “Toscana” Project.**
- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 12. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**
- a. Project Update – None.
- 13. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 14. Water Utilization Reports.** – Note and file.
- 15. Committee Reports.**

- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez) – None.
 - c. Public Relations (Director Deleo) – Director Deleo reported that Mission Clay donated a flat screen TV to the Sycamore Creek Fire Station.
- 16. General Manager’s Report.**
- a. General Manager’s Report – Note and file.
 - b. Operations Report – Note and file.
- 17. District Engineer’s Report.**
- a. Status of Projects – Note and file.
- 18. District Counsel’s Report.**
- 19. Seminars/Workshops.**
- 20. Closed Session.**
1. To be held for the purpose of “Personnel Matters”, in accordance with Section 54957.6 of the Government Code.
ACTION: The board adjourned into closed session at 11:00 a.m. and returned at 11:08 a.m. with the board taking action on the budgeted employee compensation.
- 21. Consideration of Correspondence.**
- An informational package containing copies of all pertinent correspondence for the Month of October was distributed to each Director along with the Agenda.
- 22. Adjournment.**
- There being no further business, the November 25, 2008 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:10 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____